

Conference package

Our conference package include everything you need for your day to go smoothly.

Our full-day package includes everything you see below; our half-day package includes everything except lunch.

If you require something extra, we would be happy to include it – prices for each element can be found over the page.

Room hire

Hire of a meeting room, with layout suitable for your event.

Delegate pack and room toolkit

Included are conference pads, pens, mints, bottled water and a toolkit of useful stationery.

Wi-Fi

Complimentary Wi-Fi is included for all delegates.

Audio-visual equipment and video conferencing

Our rooms are fitted with a range of microphones, projectors, screens and Blu-Ray/DVD/CD players. Some also feature enhanced audio and video conferencing facilities.

Lunch (full-day package only)

Includes a fork buffet, finger buffet or working lunch. If you would prefer a sit down restaurant style lunch, please ask for further details.

Refreshments as required

Freshly brewed coffee and speciality leaf teas. A range of fruit juice, smoothies and soft drinks including San Pellegrino, Watergull Orchards apple juices and Belvoir cordials and pressés. Fruit salad, cereal bars including Nākd and a gluten- free range, freshly made pastries, cookies or cake, and a selection of confectionery and savoury snacks.

Help and support

There will be an event manager on-hand to help you start your day, who will remain on-call throughout. We also have additional technical support for any issues the event manager cannot assist with.

Full-day conference package - £48.00 per person

Half-day conference package - £24.00 per person

Half-day session can be either morning or afternoon.

All prices exclude VAT.



Individual prices

As well as our conference package, we also offer room hire, meal options and other extras as separate options. Perhaps you need a syndicate room to go with the main room at your event, or you want an extra breakout package on top of your half-day conference. Maybe you want room hire and lunch, but don't need any breakout provision.

Whatever you want from your day, we'll be happy to work with you – just get in touch to let us know.

All prices are per person.

Breakfast

Quick and easy/continental – £7.00

From the farm/from the sea – £9.00

Lunch

Sandwich platter/soup and sandwich – £5.00

Italian-style buffet/tapas – £7.50

Finger buffet – £15.00

Hot or cold fork buffet – £15.00

Bowl lunch – £20.00

Dinner

Finger buffet – £15.00

Hot or cold fork buffet – £15.00

Formal dining for lunch or dinner – from £29.00

Tempting extras

Tea/coffee and biscuit - £3.00

Breakout package (per break) - £4.50

Afternoon tea – £12.50

Soft drinks from £2.50

Canapés – £10.00

Nibbles (nuts/olives/breads/vegetable crisps) – £2.50

Wine from £18.00 per bottle

Room hire

Audio-visual equipment and Wi-Fi access is included in the room hire.

	full day £	half day £
Lecture room 1	1250	750
Lecture room 2	1000	600
Lecture room 1 and 2 combined	2250	1350
The Abington	750	450
The Granta	500	300
Bourne Bridge	500	300
The Grove	250	150
Linton	100	60
Duxford	100	60

Conference extras

Conference pad and pen – £2.50

Bottled water and mints – £1.50

All prices exclude VAT.